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Real Estate Management

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SARAH'S GLEN HOMEOWNERS ASSOCIATION 2012 RESIDENT EMERGENCY FORM

Occasionally, the need arises to contact an owner in an emergency situation. Please provide the Management Office with current home and work phone numbers as well as other information as listed below. We respect your right to privacy so make note if your number is unlisted. Your phone numbers will only be used for the purpose of providing you with more efficient service.

IN CASE OF AN EMERGENCY THE MANAGEMENT'S OFFICE SHOULD HAVE ON FILE THE FOLLOWING INFORMATION:

RESIDENTS NAME: _____

ADDRESS: _____ UNIT# _____

_____ E-MAIL _____

HOME PHONE#: _____ WORK PHONE#: _____

LIST ALL OCCUPANTS:

1. _____ 3. _____

2. _____ 4. _____

EMERGENCY CONTACT: _____

EMERGENCY PHONE #: _____

DO THEY HAVE ACCESS TO YOUR UNIT IN CASE OF AN EMERGENCY: _____ YES _____ NO

AS A SECURITY MEASURE PLEASE LIST ALL VEHICLES:

VEHICLE #1: _____
Make Model/Year Color License Plate

VEHICLE #2: _____
Make Model/Year Color License Plate

PLEASE FILL OUT THIS FORM AND RETURN TO THE MANAGEMENT AGENT.